

**EMERGENCY MANAGEMENT
MEMORANDUM OF UNDERSTANDING
(Report by the Head of Operations)**

1. INTRODUCTION

- 1.1 The County Council and District Councils are required in their role as Category 1 responders (as set out in the Civil Contingencies Act 2004) to make preparations and respond to civil emergencies. A Memorandum of Understanding has been drawn up to set out the guiding principles of how the councils will work together in order to optimise the deployment of resources in each council most effectively.
- 1.2 This report seeks Cabinet's agreement for the Managing Director (People, Performance and Partnerships) to sign the Memorandum of Understanding (MOU) for Emergency Management.

2. PURPOSE OF THE MEMORANDUM OF UNDERSTANDING

- 2.1 The purpose of the MOU is to ensure a clear understanding of the way in which partners will work together to deliver effective emergency planning in accordance with relevant legislations and ensure the provision of mutual aid in the event of an incident.
- 2.2 The MOU is set out in the appendix to this report. A couple of key points to note are set out in paragraph 3 below.

3. RESPONSIBILITIES AND FUNDING

- 3.1 The District Council will normally be the lead local authority responder in an emergency within their administrative boundaries. The County Council may coordinate the local authority response for any emergency extending beyond the boundaries of a single district if requested to do so by the district or if the district council is overwhelmed by the extent of the emergency.
- 3.2 There is no funding regime associated with this agreement.
- 3.3 In the event of a council requesting mutual aid from a partner agency, such as provision of additional staff to help out in an emergency, the requesting authority will bear the financial cost associated with the provision of such aid.

5. RECOMMENDATION

- 5.1 Cabinet are asked to agree that the Managing Director (People, Performance, Partnerships) signs the attached Memorandum of Understanding for Emergency Management.

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